



Extended Day Program

Billing Policies

- Families may enroll at any point at a pro-rated fee.
- Fees are payable at the start of each semester (or at the point of enrollment).
- There are no refunds for absences or snow days.
- There are no refunds for a withdrawal or change in registration after October 1 for the fall, and February 1 for the spring.
- Overlapping credits for multiple programs (i.e. CHSM, tutoring) are not available.
- Students who are enrolled for all 5 days will receive a 5% discount.
- Drop-in rates (\$17/hour) are charged if you pick your child up beyond the time you chose for registration.
- Fees will be added to your FACTS account and you will be sent an enrollment confirmation via email.
- Financial aid will be applied for eligible families.
- Drop-in fees are not financial aid eligible.
- The Extended Day program runs on a semester basis and families will be billed each semester.
- The fall payment is due in September and the spring payment is due in January.
- Requests for changes in enrollment and withdrawals from the program should be submitted via email to auxiliary@tchs.org.
- Families will be charged a late fee if students are picked up after 6:00pm at a rate of \$25 for each 15-minute block of time.
- Every child on the CHS campus at the end of dismissal who is not under the direct supervision of a parent or guardian is considered part of Extended Day; he/she must



Extended Day Program

follow Extended Day rules and instructions, and families will be billed accordingly. Direct supervision is defined as direct line-of-sight, with proximity close enough for each party to hear instructions or requests from the other, and with both parties aware of the exclusive supervision of the adult. Families with children attending the Extended Day program without submitting the registration form will be charged at the drop-in rate of \$17 an hour.

- For more information contact Angie Zomer, Director of Extended Day, at 617-264-1351 and Christine Lucey, Auxiliary Program Coordinator at 617-264-1335. Or email auxiliary@tchs.org.